

26 August 2004

Dear Councillor

CONSTITUTION TASK GROUP MEETING – THURSDAY 2 SEPTEMBER 2004

A meeting of the Constitution Task Group will be held in the Chief Executive's office, Council Offices, London Road, Saffron Walden, on Thursday 2 September 2004 at 6.00 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

**A G E N D A
P A R T I**

- 1 Apologies for absence and declarations of interest.
- 2 Notes of the meeting held on 5 August 2004 (previously circulated).
- 3 Business arising.
- 4 Possible Structures and Options.
- 5 Visits to other local authorities.
- 6 Any other items which the Chairman considers to be urgent.

To:- Councillors C M Dean, E J Godwin, V J T Lelliott, A R Row, A R Thawley and **P A Wilcock**.

Also to: A Bovaird, M J Perry and M T Purkiss.